



Minutes of April 24, 2023 School District of Manawa Board of Education Meeting

1. Call to Order – President Reiersen – 6:00 p.m. – MES Boardroom, 800 Beech Street  
Hybri Meeting Format (In-person Meeting for Board of Education at MES Board Room,  
800 Beech Street & Virtual Components) - Called to Order at 6:00 p.m.
2. Pledge of Allegiance
3. Roll Call - Sondra Reiersen, Pete Griffin, Kerri Jepson, Jamie Krueger, Stephanie Riske,  
and Craig R. Fietzer
4. Verify Publication of Meeting - Verified by Dr. Oppor
5. Election Results - Mrs. Krueger won Zone 3, Mrs. Reiersen won Zone 4, and Zone 5 is  
vacant.
6. Election of Officers:
  - a. President - President Reiersen opened nominations for President. Griffin  
nominated Reiersen. No other nominations were mentioned. Krueger seconded.  
Fietzer closed nominations and motioned to cast a unanimous ballot for Reiersen  
to be President. Jepson seconded. Motion carried.
  - b. Vice President - President Reiersen opened nominations for Vice President.  
Jepson nominated Griffin. Reiersen seconded. No other nominations were  
mentioned. Reiersen closed nominations. Motion by Jepson / Fietzer to cast a  
unanimous ballot for Griffin to be Vice President. Motion carried.
  - c. Treasurer - President Reiersen opened nominations for Treasurer. Griffin  
nominated Jepson. Krueger seconded. No other nominations were mentioned.  
Reiersen closed nominations. Motion by Fietzer / Riske to cast a unanimous  
ballot for Jepson to be Treasurer. Motion carried.
  - d. Clerk - President Reiersen opened nominations for Clerk. Riske nominated  
Fietzer. Jepson seconded. No other nominations were mentioned. Reiersen closed  
nominations. Motion by Griffin / Krueger to cast a unanimous ballot for Fietzer to  
be Clerk. Motion carried.
7. Annual Board Appointments:
  - a. Committees:
    - i. Buildings & Grounds Committee - Griffin (Chair), Jepson, Riske
    - ii. Curriculum Committee - Riske (Chair), Fietzer, Krueger
    - iii. Policy & Human Resources Committee - Reiersen (Chair), Krueger, Riske  
(temporary fill for Zone 5)
      1. Ad Hoc Recognition Committee (Active) - Riske (Chair)
      2. Wellness Committee (Active 2023-2024) - Table until after July 1st
    - iv. Finance Committee - Jepson (Chair), Fietzer, Reiersen

- b. CESA 6 Board of Control Convention Delegate - [Riske](#)
  - c. WASB Legislative Contact - [Reierson](#)
  - d. WASB Convention Delegate - [Reierson](#)
8. Filling a Board of Education Vacancy
- a. Zone 5 - Townships of Royalton and Mukwa
  - b. Set Application Deadline - [May 12, 2023](#)
  - c. Set Interview Date - [May 22, 2023](#)

Mrs. Reierson gave Mr. Hollman a chance to say some departing words to the Board.

- He thinks that the Board is excellent and they will do an excellent job in the future. Even if he is not going to be here.
- He gave a word of caution to the Board to not act too quickly, sit back and think about your decision before making up your mind.

9. District Showcase:

- a. Introduction of New Staff
  - i. Mrs. Lisa Wudstrack - Food Service Team Member - [Move to next meeting](#)

10. Presentations:

- a. Operations & Efficiencies - Mrs. Krueger and Mr. Marzofka
  - i. I.F. Technology Plan Update - [Move to next month on request of Mr. Marzofka. Approved.](#)
  - ii. I.C. ISTE Update
- b. Learning I.B. Service-Learning Implementation Plan - Principals

11. Announcements:

- a. Contributions to the District
- b. Other Contributions

12. Consent Agenda - [Approved](#)

- a. Approve Minutes of Regular Board Meeting March 27, 2023; April 3, 2023, and April 18, 2023 Special Board Meetings
- b. Treasurer's Report: Approve Expenditures & Receipts - [requested to be able to ask questions regarding this section at next month's meeting if Consent Agenda was approved. Request approved.](#)
  - i. Cash Receipts
  - ii. Invoice Report
  - iii. Credit Card Report
- c. Donations:
  - i. Waupaca County 4-H Leaders Association - \$200.00 - MES Playground
  - ii. Charles and Sandra Werth - \$100.00 - For Food Service Accounts with Negative Balances
  - iii. Post Prom Donations:

1. Multi Media Channels LLC - \$25.00
2. Manawa Lions Club, Project Club - \$200.00
3. Premier Community Bank - \$100.00
4. Krause Foundation Inc. - \$250.00
5. Anonymous - \$150.00

d. Consider Approval of Track Coaches as Presented

13. Any Item Removed from Consent Agenda - **None**

14. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda) - **None**

15. Correspondence: None this month.

16. District Administrator's Report:

- a. Student Council Representative - None this month as the Student Council is at their state conference.
- b. Legislative Update
- c. Monthly Enrollment Update
- d. Curriculum Director - **Upcoming Curriculum will come from Social Studies and Art this summer.**
- e. District Vacancy Update
- f. Board Approved Projects Update

17. School Operations Reports:

- a. ES Principal / Special Education Director: Highlights - Included in Board Packet
  - i. **Furniture for the "Houses" - can we stay with the same company that we got the desks from.**
    1. **A second vendor will be submitted along with the current choice for review.**

1918 - Mrs. Krueger left meeting

1920 - Mrs. Krueger returned to meeting

- b. MS / HS Principal: Highlights - Included in Board Packet
  - i. **Home Track Meet - opened the new track**
  - ii. **Art Team took 1st Place for the second year in a row**
  - iii. **Forensic Team took 1st Place at State**
  - iv. **Robotics Team took 1st Place in Madison**

18. Business Related Reports:

- a. Highlights - Included in Board Packet
- b. Kobussen Transportation Report
- c. Kobussen Wisconsin State Patrol Bus Inspection Report

19. Director's Reports:

- a. District Reading Specialist: Highlights - Included in Board Packet
- b. Technology Director: Highlights - Included in Board Packet

20. Board Comments:

- a. Riske - Staff Recognition and Appreciation Celebration Date - need to discuss date and time (June 8th at 12:30 p.m.) there will be “snacks”
  - i. Teachers would prefer to have it at the end of the day at 2:30 - 3:30 than in the middle of the day.
  - ii. Time changed to 2:30 p.m.
  - iii. An email will be sent out by Mrs. Riske
- b. Heart of Gold (provided by the District Staff, then chosen by the Kemp family) and Friend of Education went out today to the Chambers of Commerce, What’s Happening in Manawa, and the District Website
- c. Fietzer gave a shout out to Mr. E-K and the group that put on the musical [“Little Shop of Horrors”]. Mrs. Krueger agreed and said it was phenomenal.
  - i. There is a video of the musical on Facebook
- d. Griffin asked about why there is a 17 page packet to fill out to get paid from the District? He would like for Dr. Oppor to look into it.
  - i. It will need to go to Policy and Human Resources.
  - ii. Litchfield - Event workers are the ones that have to fill out the 17 page packets.

21. Committee Reports:

- a. Curriculum Committee (Hollman) - See Curriculum Committee Meeting Minutes from 2023-04-12
- b. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-04-12
- c. Buildings and Grounds (Griffin) - See Buildings & Grounds Committee Meeting Minutes from 2023-04-18
  - i. Handrail outside of gym - needs to be looked at (repaired or replaced).
- d. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2023-04-10

22. Unfinished Business:

- a. Consider Approval of Policy Updates Volume 31, Number 2 as Presented:
  - i. PO3440, PO7543, PO6520, PO3340, and PO3440. Motioned by Fietzer/Krueger. Motion carried.

23. New Business:

- a. First Reading of Adding Alternative Graduation Pathways to Policy 5460 - Graduation Requirements as Presented
- b. Consider Approval of Changes to the Current Paid Time Off Language in the Support Staff and Professional Educator Handbook as Presented - Motioned by Griffin/Krueger. Motion carried.

- c. Consider Approval of Alternate Open Enrollment Applicant as Presented - Motioned by Riske/Jepson. Motion carried.
- d. Consider Approval of Grades K-2 Decodable Really Great Reading Sets as Presented - Motioned by Riske/Krueger. Motion carried.
- e. Consider Approval of Summer 2023 Curriculum Map Writing Proposal as Presented - Motioned by Krueger/Fietzer.
  - i. Discussion:
    - 1. If something is taken out, put a reason.
    - 2. Check on DPI standards - will be verified by Dr. Oppor
    - 3. Who owns the document and where is the document kept. Reierson would like to have documents have their location and who owns it on the document.
      - a. Dr. Oppor owns it as Curriculum Director and she will give access.

Motion carried.

- f. Consider Approval of Currently Earned 1.5 Credits of Physical Education to Fall Under the Extenuating Circumstances to Meet the Full Requirements for Physical Education Credits as per Wis. Stat. Sec. 121.02 and Wis. Admin. Code sec. PI 8 for the Class of 2025. - Motioned by Fietzer/Riske. Motion carried.
- g. Consider Approval of Summer School 2023 Staffing as Presented - Motioned by Riske/Krueger. Motion carried.
- h. Consider Approval of Replacement MES Gymnasium Scoreboard as Presented Motioned by Jepson/Griffin. Motion carried.
- i. Consider Approval of Hands in the Mud Summer School Class Beautification Proposal as Presented Motioned by Krueger/Jepson. Motion carried.
- j. Consider Approval of Red Oak “Wishtree” Planting With the Location to be Determined by Green Boyz (Tree to not be outside of the boardroom window). - Motioned by Griffin/Jepson. Motion carried.
- k. Consider Approval of Health, Dental, and Vision Insurance Renewals as Prepared by M3 Insurance Motioned by Fietzer/Jepson. Motion carried.
- l. Consider Approval of Fundraising Requests - Motioned by Fietzer/Krueger. Motion carried.
- m. Consider Approval of a 4% Salary Increase for the Technology Director and the MES Principal for the 2023-24 School Year Motioned by Fietzer/Riske. Motion carried.
- n. Consider Approval of a Salary of \$95,000 for the Secondary Principal for the 2023-24 School Year Motioned by Jepson/Krueger. Motion carried.
- o. Consider Approval of the Staff and Program Change Proposal as Presented Motioned by Giffin/Fietzer. Motion carried.

24. Next Meeting Dates:

- a. April 25, 2023 – Policy and Human Resources Committee Meeting – 5:00 p.m. – MES Board Room
- b. May 1, 2023 - Curriculum Committee Meeting - 5:00 p.m. - MES Board Room

- c. May 8, 2023 - Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
  - d. May 17, 2023 - Finance Committee Meeting - 5:00 p.m. - MES Board Room
  - e. May 22, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
  - f. May 30, 2023- Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room
25. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and (f), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation. 8:53 p.m. - Motioned by Fietzer/Riske. Motion carried.
26. Adjourn

Minutes taken by: TaraLa Jackson